

STEP - BY - STEP INSTRUCTION

# ORGANIZATION OF TRANSPORTATION OF CHILDREN'S GROUPS BY BUSES



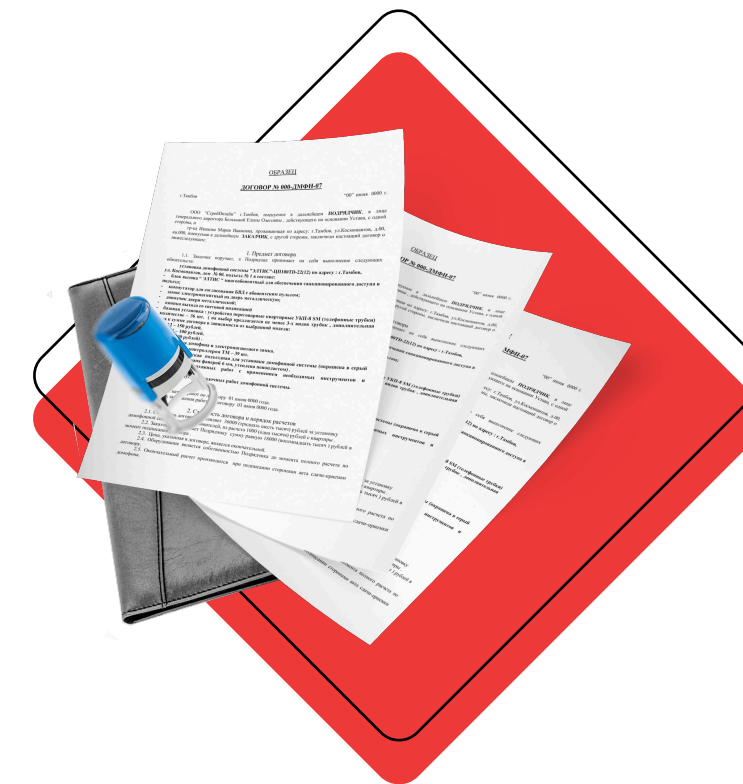


STEP 1

# CONCLUSION OF A CHARTER AGREEMENT



Transportation  
organizer  
(charterer)



Charter agreement defining  
the rights and obligations of  
the parties



Carrier  
(charterer)





STEP 2

# PREPARATION OF THE NECESSARY DOCUMENTS



## LIST OF CHILDREN

Provided and signed by a representative of the charterer's institution with the contents of the full name, date and year of birth of the child, birth certificate number and telephone number of the legal representative



## LIST OF MAINTAINERS

Sent along with a list of children with their full name, passport copy and contact phone number



## ROUTE PROGRAM

In a free form, describe the schedule or route of movement, places and times of stops



## DRIVER DETAILS

Get information about the crew and the vehicle from the charterer to register the trip with the traffic police



## FOOD SET LIST

Write a free-form list of recommended food items and pass it on to parents if the travel time is more than 3 hours

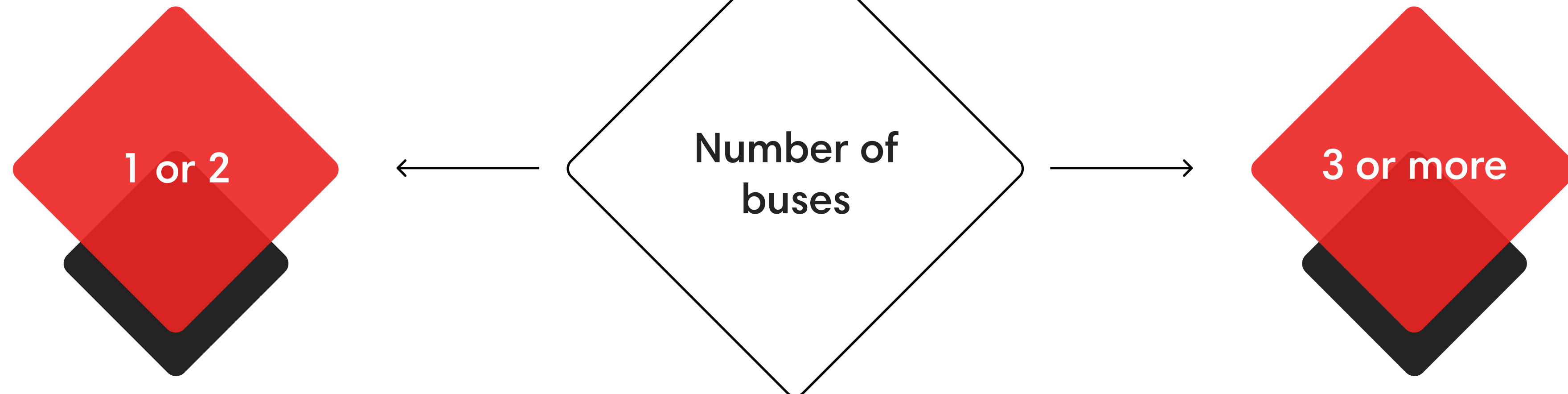


## INFORMATION ABOUT HEALTH WORKERS

If the trip is carried out in an organized column and lasts more than 12 hours, provide an application and information about the medical worker accompanying the group of children

STEP 3

## DETERMINATION OF THE REQUIRED NUMBER OF BUSES



Submission of a notification of a trip to the traffic police is carried out no later than 72 hours before the start, excluding holidays and weekends for chartering 1-2 vehicles

Submission of a notification of a trip to the traffic police is carried out no later than 10 working days before the start, excluding holidays and weekends for chartering from 3 or more vehicles

STEP 4

# APPLYING FOR ACCOMPANIMENT OR NOTIFICATION



## TRANSPORTATION BETWEEN SUBJECTS (EDGES AND AREAS)

Contact the traffic police departments (offices) at the place of the beginning of transportation



## TRANSPORTATION IN THE BOUNDARY OF THE SUBJECT (WITHIN ONE EDGE OR AREA) BETWEEN MULTIPLE MUNICIPAL FORMATIONS

Contact the department (offices) of the traffic police for the subject



## TRANSPORTATION WITHIN THE BORDER OF THE MUNICIPAL ASSOCIATION (WITHIN ONE CITY OR AREA)

Contact the departments (offices) of the traffic police of the territorial body of the Ministry of Internal Affairs of Russia at the district (inter-district) level.







STEP 5.1

# CONSIDERATION OF TRAFFIC NOTICES AND BASIC PRINCIPLES OF APPROVAL OF TRANSPORTATION AND ACCOMPANYING MOTOR VEHICLES



Availability of documents stipulated by the Rules for organized transportation of a group of children. In the absence - refusal to accept the application.



Checking information about the driver for the length of service in category "D" and bringing to administrative responsibility. No experience, the driver was involved - refusal to accept the application.



The fact and terms of passing the technical inspection of buses declared for the transport of children. In the absence - refusal to accept the application.



The traffic schedule for the driver's compliance with the work and rest regime and restrictions on traffic at night (from 23.00 to 6.00). In the absence - refusal to accept the application.



Sufficient number of accompanying adults: 7 children = 1 adult. In the absence - refusal to accept the application.



**Accompaniment decision**



STEP 6

# CARRYING OUT TRANSPORTATION IN COMPLIANCE WITH THE ESTABLISHED REQUIREMENTS



Vehicles carrying out organized transportation of groups of children outside settlements are allowed to move at a speed of no more than 60 km / h.



At night (from 23:00 to 6:00), organized transportation of a group of children to railway stations, airports and from them is allowed, as well as the completion of an organized transportation of a group of children (delivery to the final destination, determined by the schedule, or to the place of overnight stay) in case of an unplanned deviation from the schedule (with a delay on the way).



After 23:00, the distance of transportation should not exceed 50 kilometers.





TO CONTACT US

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